



Tembo Nickel Corporation Limited  
Kimbiji House, Plot 344 Toure Drive, Oysterbay.  
P.O. Box 106119, Dar es salaam, Tanzania.

## JOB VACANCY

## PROCUREMENT MANAGER-DAR ES SALAAM

### Position Summary:

Tembo Nickel is seeking to recruit Procurement Manager to join Tembo Nickel Project Team. This role will manage demand planning, procurement, and logistics of various materials required for Tembo Nickel project. The successful candidate will play a key role in liaising with Mining Commission and ensure full compliance with local content regulations. The successful candidate must demonstrate high level of integrity and Teamwork.

The successful candidate will report to the Chief Financial Officer  
**Duty Station:** Dar es salaam country Office with frequent travel to sites

#### Duties and Responsibilities

- Maintenance and upkeep of the centralized official equipment ordering processes used by Tembo Nickel
- Continuous improvement of tools and systems used to estimate demand, load demand, place orders, measure inventory, and get items shipped.
- Make it easy for the teams in the warehouses and on construction sites.
- Support of field construction teams related to complex equipment needs and tight schedules
- Develop methods to view, synthesize, and analyse product cost data, with the goal of a downward trend on costs through innovation.
- Work with cross functional team internal including legal, finance, purchasing, supply chain, engineering, and business development to ensure alignment on various topics
- Negotiate supply agreements with vendors annually. Onboard new vendors as needed.
- Consolidate Tembo Nickel procurement demands and load those demands into the equipment supply architecture to ensure sufficient inventory and timely supply of equipment to construction sites
- Liaise with Mining Commission regularly for approvals in compliance with local content regulations
- Work with Finance, HR, Community relations to develop local content plan and quarterly performance report.
- You will be a primary point of contact for suppliers, advising on production forecast, quality issues, and design changes.
- You will lead supplier assessments and the development of corrective and preventative actions.
- You will monitor supplier technical, quality, delivery, and financial performance.
- You will take part in identifying cost saving opportunities and work with suppliers to reduce material costs.

#### Qualifications

- Master's degree in Procurement, Supply Chain, Logistics Management or Business Administration.
- 15 years of work experience in supply chain Management in a reputable organization.
- Conversant with procurement systems like SAP, pronto etc.
- Excellent analytical and judgment skills. Strategic sourcing, opportunity analysis, and strong negotiation with highly effective communication skills is a must
- Membership of PSPTB is a Must.
- Excellent knowledge of local content legislation is a Must.

#### How to Apply

Applicants are invited to send their resumes indicating the role title in the subject via email [jobs@tembonickel.com](mailto:jobs@tembonickel.com)

**Application closing date is 10<sup>th</sup> July, 2026**

Note: We are committed to provide equal employment opportunities based on merits, and we do not charge candidates any fees in the whole recruitment process.

*Women are strongly encouraged to apply.*

## JOB VACANCY

## PROCUREMENT OFFICER - KABANGA SITE - NGARA

### Position Summary:

Tembo Nickel is seeking to recruit a Procurement Officer to join Tembo Nickel Project Team. This role is responsible for procurement of goods and services. The successful candidate will play a key role in ensuring timely procurement of goods and services required by various internal and external stakeholders. The successful candidate must demonstrate high level of integrity and Teamwork.

The successful candidate will report to the Procurement Manager. The Successful candidate will work on a 6/3 Roster

**This is a Fixed Term contract of 1 Year**

**Duty Station:** Kabanga

#### Duties and Responsibilities

- Evaluate MRP daily, generate purchase orders in timely manner, resolve material issues/shortages, support responsible inventory management practices and reporting to help achieve KPI goals.
- Negotiate pricing and terms for parts and services and establishes strategic stocking plans and/or blanket purchase agreements with vendors, subject to management approval.
- Manage Day to Day relationship ownership of active suppliers and assessing supplier risk and develop mitigation plans.
- Maintain accurate supplier and part information in SAP/Pronto.
- Acquiring quotations from Third Party and Tembo Nickel vendors
- Review Purchase requisition for completeness and accuracy
  - PO Creation and Transmittal & PO related services for multiple segments of Tembo Nickel
- Assist in execution of PO changes
- Delivery follow-ups and PO confirmation with Supplier
- PO status tracking and expediting
- PO closeout support during project finalization
- Support sourcing options for non-critical parts (i.e., distribution for standard parts)
- Supervise PO status reports and work to resolve to discrepancies
- Support invoice processing via Purchasing tools.
- Support Purchasing Master Data efforts like new vendor and material master creation

#### Qualifications

- Bachelor's degree in Procurement, Supply Chain, Logistics Management or Business Administration.
- 5 years of work experience in procurement or as a Buyer
- Conversant with procurement systems like SAP, pronto etc.
- Excellent analytical and judgment skills. Strategic sourcing, opportunity analysis, and strong negotiation with highly effective communication skills is a must
- Ability to work independently in a fast-paced environment, prioritize appropriately and handle multiple tasks and projects simultaneously with various cross functional teams
- Membership of PSPTB is a Must
- Excellent knowledge of local content legislation is an added advantage

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